

## **1. PARTICIPANT COURSE FEE**

The Participant Course Fees outlined in the *Fees and Charges Table* attached are for prospective students enrolling into training programs at Skillinvest Limited (Skillinvest) from 1 January 2023, under the Skilling South Australia Program. All prospective students will be charged the relevant Participant Course Fee for enrolment in each training program. Participant Course Fees are calculated by combining the Tuition Fee and the Materials Fee. For some training programs, an Incidental Fee may also be applicable. During your enrolment session, you will be provided with a Statement of Fees outlining all applicable fees to your training program.

### **1.1 TUITION FEE**

Participant Course Fees as published are subject to change given individual circumstances at enrolment.

Prospective students will be charged their fees (as applicable) at enrolment but may elect to pay fees off using a payment plan (terms and conditions apply).

#### ***Skilling South Australia Program Tuition Fee***

Prospective students eligible under the State Government's *Skilling South Australia Program* are required to pay either the *Skilling South Australia Program Full Funded Tuition Fee* or, if applicable, the *Concession Tuition Fee* as outlined on the *Fees and Charges Table*.

#### ***Fee for Service***

Prospective students who are not eligible under the *Skilling South Australia Program* are required to pay the *Fee for Service* fees as outlined on the *Fees and Charges Table*.

#### ***Concession Tuition Fee***

For enrolments in training programs listed on the Skills Training List (STL) and where Skillinvest has been approved to deliver specified training programs, the *Concession Tuition Fee* will apply for prospective students who are eligible for government funding and at the commencement of training, produce a current and valid:

- Health Care Card; or
- Pensioner Concession Card; or
- Veteran Affairs Concession Card.

If a prospective student is a Prisoner, they will also be offered the *Concession Tuition Fee*.

Skillinvest will retain a copy of any concession cards as Evidence of Concession as required under the *Funded Activities Agreement*.

#### ***Credit Transfers***

Where evidence is provided to support any *Credit Transfers*, tuition fees will be reduced accordingly, and will be outlined on the *Statement of Fees*.

#### ***Recognition of Prior Learning (RPL) Tuition Fees***

Skillinvest will apply a charge for any assessment conducted as RPL only if the assessment is conducted at the request, or with the consent of the student. The *Tuition Fee* for RPL is calculated at 70% of the *Full Tuition Fee* rate.

### **1.2 MATERIALS FEE**

The cost of materials are included in the Participant Course Fees.

### **1.3 INCIDENTAL FEES**

Participants may only be charged for Incidental Fees for equipment or items that become the physical property of the participant and that are not consumed during the course, or for food, transport and accommodation costs associated with the provision of field trips that form part of the course. Any Incidental Fees are outlined on the *Fees and Charges Table*.

### **1.4 ADDITIONAL FEES**

Additional fees may apply resulting from any variation to the original training program i.e., unit substitution, *Skilling South Australia Program* updates or Ministerial Directives.

#### ***Re-assessment***

In the event that a student is deemed not-yet competent at the completion of the training program, options and fees for completing training and assessment or re-enrolment can be discussed with Skillinvest.

#### ***Replacement of Testamur/Statement of Attainment***

Issuance of a replacement Testamur at the request of the student may incur an administrative fee of \$75 (per training program). If charged, this fee must be paid prior to the issuance of the Testamur. Students can request an Academic Progress Report at any time without charge.

## **2. PAYMENT OF FEES**

Upon commencement of the training program, the student will be issued with a Tax Invoice. Refer to the Tax Invoice issued by Skillinvest for payment details. All fees are payable within 14 days of receipt of invoice.

Participant Course Fee Payment Plans (for tuition fees only) may be available to students where fees are equal to or above \$500.00. For further information, or to apply for a direct debit agreement, please contact Skillinvest.

### **2.1 FAILURE TO PAY FEES**

Training may be suspended if fees are not paid by the due date indicated on the invoice. Alternative payment arrangements may only be approved by the Skillinvest Training Manager. Testamurs/Statement of Results will not be issued, and students will not be permitted to re-enrol or enrol in another training program until all outstanding amounts including fees, charges and fines have been paid.

### **2.2 PROTECTION OF PREPAID FEES BY STUDENTS**

Skillinvest will hold an Unconditional Bank Guarantee to safeguard students in the event of it becoming insolvent and unable to return Tuition Fees that have been paid in advance. The Unconditional Bank Guarantee will be held with a bank operating in Australia, to the appropriate level - being the total amount of prepaid fees in excess of \$1,500 per student held by Skillinvest at any time.

### **3. REFUND OF FEES**

Refunds of Participant Course Fees paid may apply in some instances. To be eligible for a refund (or part refund), students must officially withdraw from their training program in writing and complete an 'Enrolment Details Variation Form' available from Skillinvest. To apply for a refund, a Refund Request Form must be completed and submitted within 14 days of withdrawal from the training program.

#### **3.1 STUDENT WITHDRAWAL**

##### ***Skilling South Australia Program Funded Tuition Fee and Fee for Service Students***

- Where a student withdraws from a training program in writing before the commencement of training, all tuition fees paid will be refunded minus \$200 administration fee.
- Where a student withdraws from a training program after the commencement of training, there will be no refund of student tuition fees paid.
- If a student has not received any training program materials, a full refund of the material fees will be processed.

#### **3.2 WITHDRAWAL BY SKILLINVEST**

##### ***Course Cancellation***

In the unlikely event that Skillinvest cancels a training program, Tuition Fees paid will be refunded in full or pro-rata, depending on the training period completed. Materials fees paid will be refunded on a cost recovery basis.

<b>RACING</b>										
Training Program Code	Training Program Title	Scheduled Hours (SCH)	Tuition Fee			Materials Fee	Participant Course Fee (Tuition Fee + Materials Fee)			Incidental Fees
			Concession Tuition Fee	Full Funded Tuition Fee	Fee for Service		Concession	Full Funded	Fee for Service	
RGR20221	Certificate II in Racing Industry	478	\$239.00	\$717.00	\$4,302.00	\$210.00	\$449.00	\$927.00	\$4,512.00	N/A
RGR30218	Certificate III in Racing (Stablehand)	840	\$420.00	\$1,260.00	\$7,560.00	\$270.00	\$690.00	\$1,530.00	\$7,830.00	N/A
RGR30518	Certificate III in Racing (Trackwork Rider)	955	\$477.50	\$1,432.50	\$8,595.00	\$270.00	\$747.50	\$1,702.50	\$8,865.00	N/A
RGR40118	Certificate IV in Racing (Racehorse Trainer)	790	\$395.00	\$1,185.00	\$7,110.00	\$240.00	\$635.00	\$1,425.00	\$7,350.00	N/A
RGR40221	Certificate IV in Racing (Jockey)	980	\$490.00	\$1,470.00	\$8,820.00	\$255.00	\$745.00	\$1,725.00	\$9,075.00	N/A

**Fee Calculation Schedule**

Concession Rate: Charged at \$0.50 per SCH  
 Funded Tuition Rate: Charged at \$1.50 per SCH  
 Fee for Service Rate: Charged at \$9.00 per SCH  
 Resource Fee: Charged at \$15.00 per unit

The student tuition fees as published are subject to change given individual circumstances at enrolment

Visit [www.skills.sa.gov.au](http://www.skills.sa.gov.au) for Participant Eligibility Criteria

This training is supported by Government of South Australia

People with a disability are encouraged to apply